

# Georgia Governor's Office of Highway Safety

## Grantee Acknowledgement Form

### Acknowledgement of NHTSA Guidelines for Bicycle and Pedestrian Safety Programs

As a recipient of federal funds for bicycle and pedestrian safety programs, I, the undersigned, acknowledge and agree to adhere to the following guidelines established by the National Highway Traffic Safety Administration (NHTSA) for the use of these funds:

#### **Purpose and Scope**

Federal funds awarded under this grant are to be used specifically for the promotion of non-motorized safety, in accordance with NHTSA guidelines. This includes, but is not limited to, educational programs, community outreach, and the distribution of safety items whose sole purpose is to improve highway safety such as bicycle helmets, reflector belts, bike lights, etc.

#### **Compliance with Federal and State Laws**

Grantees must ensure that all activities and expenditures are in full compliance with applicable federal and state laws, regulations, and guidelines. This includes adherence to financial management, procurement, and reporting requirements.

#### **Bicycle Helmets**

Helmets distributed under this program must be done in conjunction with educating the recipient on proper use and the importance of wearing the helmet. Helmets must also meet or exceed the safety standards set by the Consumer Product Safety Commission (CPSC).

Educational materials on the proper fitting and use of helmets must be provided to recipients at the time of distribution.

#### **Other Safety Items**

Federal funds may also be used for the purchase and distribution of other safety-related items such as reflector belts, stickers, lights, etc. These items must be approved in your grant budget and directly related to promoting non-motorized safety and enhancing visibility for pedestrians and cyclists. Educational materials must accompany the distribution of these items to ensure proper use.

#### **Assurance**

Grantees are responsible for ensuring that helmets and other safety items are distributed to the intended recipients, with priority given to populations at higher risk for injury including underserved/overrepresented.

By signing below, I acknowledge that I have read and understand the NHTSA guidelines for spending federal funds on non-motorized safety programs, including the distribution of helmets and other safety items, and agree to comply with these requirements.

**Project Director (Print Full Name):** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Grant Number:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_